

BADSWORTH PARISH COUNCIL

Minutes of the meeting held on Wednesday 15th November 2023 at 7.30pm in The Lawson Hut, Main Street Badsworth, WF9 1AF.

Present: Cllrs: Mrs B Graham(Chair), R Ellis, B Graham, H Cooke, J McKinnell

Attendees: Claire Cooper - Clerk to Badsworth Parish Council

Members of the public: 7 members of the public

97/1123 To receive apologies for absence

Cllr J McKinnell - arriving late

Resolved: That the reasons for absence are accepted

98/1123 To receive declarations of interest from Councillors

Cllr Ellis declared a non-pecuniary interest in the decision to appoint an external payroll provider.

Noted.

99/1123 To receive dispensations from Councillors

The Clerk indicated that the Council had, prior to the meeting, received written requests for a Dispensation to be granted to both Cllrs Graham with respect to a planning application (tree work) on their property. Both requests were submitted on the appropriate application forms which were available for all Councillors to inspect.

Resolved: Dispensations be granted in that members may be allowed to remain in the meeting but not speak on the items covered by their request.

Public Session

The Chair apologised for missing this section of the meeting earlier and welcomed members of the public and reminded them that residents can speak for a maximum of three minutes within the fifteen minutes allocated to the Public Session.

Four residents made representations to the parish council within the fifteen minutes allocated. Requests were received for:

1. An update on the discussions around the Fitzwilliam trust.
2. A progress report on the resolution of issues preventing the next "Our Badsworth Way".
3. A response to a request for an update on actions taken following ICO/ resident complaint.
4. An enquiry as to why "In Private" matters required to be categorised as such.
5. Any information available in regard to WMDC's plans for further lining in the village
6. Consideration to be given to sponsorship of hanging baskets.

Noted: As on the agenda are items 1 and 2 with items 3,4,5 and 6 to be responded to at a later date.

100/1123 To receive minutes of previous Parish Council meeting on 10th October 2023

Resolved: That the minutes are approved as a correct record and signed by the Chair.

Badsworth Parish Council
The Lawson Hut
Main Street, Badsworth, Pontefract, WF9 1AF
badsworthparishcouncil@outlook.com

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101/1123 To receive notice of any actions taken by the Chair since the last meeting.

1. That the new Clerk to the Parish Council had been appointed on 1st November. The Chair welcomed the Clerk and thanked her for her help to date. **Noted.**
2. That the matter of the hanging baskets quality, quantity and charges had now been resolved with the supplier acknowledging their issues and the Parish Council raising a cheque for the lower agreed amount in final payment of the invoice. **Noted.**
3. That the issue with Barclays Bank and updates to the banking mandate was still ongoing but should reach resolution shortly. **Noted.**

102/1123 To receive any Members reports

1. Cllr Cooke reported that the collation of costing for the Parish Council to create and manage their own hanging baskets were ongoing. **Noted.**
2. As Cllr McKinnell was not present at this time this Councillors report was deferred to later in the meeting under items 109/1123 & 110/1123. **Noted.**

103/1123 To receive any correspondence and decide action where necessary

The Chair reported that the Clerk had received the Parish Council laptop after the closure of this agenda. It was noted there had been two correspondence from residents, both of which had been acknowledged. The first pertained to hanging baskets (advised of its inclusion on this agenda), the second correspondence would be included on the agenda for the next meeting.

Resolved: Correspondence received from 1 November to the closing date for the December agenda would be presented at the next Parish Council meeting.

104/1123 To receive planning matters for consideration

A discussion took place on the planning applications noted as received since the last meeting and included on the agenda. A resident enquired after an application not included on the agenda.

Resolved 1: That this application be investigated for its omission and **Noted** that the Parish Council were aware of this residents application and had no objections to record.

Resolved 2 : That an objection be raised against 23/01656/FUL on the grounds of:

1. There is only one parking space. Any additional vehicles have to be parked on the road and there is already evidence of vehicles obstructing the road in a way that creates a road traffic hazard or being parked in a position that obstructs the pavement. (Highway safety)
2. The fencing that has been erected is not in keeping with the character of the village. (Conflicion with conservation area.)
3. The installed fencing structure is seen as a potential hazard during high winds in view of its proximity to the pathway along the road. There is already some evidence of the fencing moving in situ under these weather conditions. (Highway safety)

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4. The container that has been placed in the compound is described as a temporary structure to hold tools etc. However, there is no time limit for the temporary structure to be in place. The container is of a type that is certainly not in keeping with the character of the village. (Design and appearance of the development)

Both Cllrs Graham removed themselves from the room for discussion of planning application 23/01919/TPO. Cllr R Ellis took the Chair.

Resolved 3: This application required no objection.

Cllrs Graham returned to the meeting with Cllr (Mrs) B Graham resuming the Chair.

Resolved 4: No objections were to be raised for:

23/02091/FUL

23/01903/TPO

105/1123 Finance

1. To consider the report from Cllr Ellis with regards to establishing a Business Account with Curry's.

Resolved: That this is an appropriate recommendation and should be progressed by the Clerk.

2. Items submitted for approval to spend:

SUPPLIER	ITEM	PURPOSE	AMOUNT	DECISION
AMAZON	540 Dog waste bags	To refill parish bin dispensers	£9.95	Deferred pending investigation into location/ number of bins
CURRY'S	Laptop & accessories	To provide work equipment for clerk	£878.99	Approved with Cllr Ellis to purchase and request reimbursement for cost from Parish Council
BILLINGLEYS	Potted and decorated Xmas tree	Provision of annual village xmas tree for residents	£1,500 + VAT	Approved with Cllr McKinnell paying deposit of £900 and immediate reimbursement for cost from Parish Council
Spend				

3. Items submitted for payment approval

PAYMENT REFERENCE NUMBER	PAYEE	PURPOSE	AMOUNT	DECISION
101336	Cllr Jasmine McKinnell	Deposit for provision of tree for Village 105/1123 2(iii) above	£900	Approved

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101337	Integra	Payroll Services Nov 23	£12.50	Approved
101338	Resident T Pemberton	Purchase of bulbs for resident planting	£47.94	Approved
101339	Resident B Slinger	Parish xmas tree accessories	£24.03	Approved
Total Spend			£987.47	

4. It was further noted that the Clerks salary will be paid for November.

106/1123 To receive updated policies & procedures

The council received the updated Standing Orders as instructed at the October 2023 Meeting.

Resolved: That the document be Approved.

107/1123 To receive an update on Councillor Training on Freedom of Information

The chair reported that a whole council booking was not available at this time.

Resolved: To provide details of training available to councillors and each to book their own training.

108/1123 To receive an update on St Mary's Centre & Fitzwilliam Trust

Cllr Graham updated the council on the progress being made in establishing contact with the Fitzwilliam Trust regarding the sale of the St Mary's Centre.

Resolved: Cllr Graham would continue to investigate who the trustees are, what decisions have been made (and how) and ultimately endeavour to gain assurance that the proceeds of the sale will be shared with the parishes of Badsworth, Upton and Thorpe Audlin to further support education within these parishes.

109/1123 To receive an update on hanging baskets for 2024

Cllr McKinnell was able to join the meeting at this point (8.10pm) and provided an update on progress in securing a new supplier. A meeting with First Impressions is scheduled for week commencing 4th December. Cllr Cooke had previously advised on progress to date on an alternative solution - reference item number 102/1123. **Noted.**

110/1123 To receive an update on preparations for Christmas in the Village

Cllr McKinnell provided details and advised that posters advertising the event had been created and were to be displayed. It was requested that the Parish Council Public Liability Insurance be reviewed and , if advised necessary, amended to cover the event.

Resolved: That this approach was Approved.

111/1123 To receive an update on the feasibility of a book exchange

Cllr Brenda Graham provided an update that having reviewed the church porch it appeared there was space to house a book exchange. Contact with the rector is now required. **Noted.**

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112/1123 To receive an update on progress from the meeting with the Village Plan Group

Cllr McKinnell advised that no further meeting had been agreed as yet with all parties unable to commit to a mutually convenient time. A discussion took place.

Resolved: Cllr McKinnell would endeavour to co-ordinate the Council's attendance.

113/1123 To receive an update on the council newsletter

Deferred : No update from the Locum Chair.

114/1123 To arrange an extraordinary meeting to review the Budget for 2024-25

Resolved: The Lawson Hut be approached for availability of the room for 11th December 2023.

115/1123 To confirm that the next full meeting of Badsworth Parish Council will be held on Wednesday 20th December 2023, at 7:30pm in the Lawson Hut, Main Street, Badsworth

116/1123 IN PRIVATE - To Resolve, in accordance with Public Bodies (Admissions to Meetings Act 1960), that the press and public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial nature of the business to be transacted.

117/1123 The Lawson Hut

Cllr B Graham advised that information had been provided by The Lawson Hut Committee that there could be a boundary dispute. A discussion took place.

Resolved: To write to the parties involved and bring this matter to full council in December.

118/1123 To discuss the future of the School House.

The Chair advised that this item had been covered in the public session of the meeting and there was nothing to be presented in private. **Noted.**

119/1123 To receive and approve the updated salary scale received from YLCA for adoption from April 2023 in relation to the Clerks salary.

Resolved: Approved.

120/1123 Closure of the Meeting.

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 21.22.

Signed..... B Graham Date..... 20 December 2023

Chair of Badsworth Parish Council