

REF	Description	Action	Status
PS/3 1123	ICO IC- 251949-L9Q3 Resident GDPR Complaint	GDPR , Name disclosure in meeting agenda 09/08/2023. ICO email 13/11/23 requesting a response to resident by 20/11/23. Spoke to ICO and requested extension on time. ICO advised to notify resident directly and that request was reasonable. Emailed Resident who responded acknowledging my mail. Telephone number confidentially filed to allow to call w/c 20/11. 17/11/2023. Spoke to resident 23/11/2023 and advised names would be removed from agenda immediately. This has been done. Formal response now required on errors made with a full apology. Written to resident with update on 29/11 and advised full response is in progress. Final draft of apology to be completed and approved 30/11/2023. Advised resident that response would be delayed and final response issued on 06/12/2023. Full response issued on 06/12/2023.	Closed
PS/3 1123	Resident observation that Annual Parish Meeting Minutes 09/08/2023 are incorrectly filed on Website	Resident advised that minutes from the Annual Parish Meeting were incorrectly displayed on the website. Clerk to locate document and correct error. Completed and communication sent to resident on 16/11/2023.	Closed
102/1123	Resident Complaint re GDPR Nov 2023	Extraordinary meeting conducted 01 Dec 2023 to hear complaint. Resolution reached by PC and response issued to resident on 06 Dec 2023. All supporting documents added to website with redactions following review of draft minutes 06/12/2023. Minutes to be received at December meeting.	Closed
PS/4 1123	Resident enquiry in to nature and need for sessions to be classified as private on BPC agendas	Clerk called resident on 16/11/2023 @ 13.30pm to advise on matters discussed. For record: Item one was excluded under (AB-LAC) Page 42, Item 7.5 Meetings and procedure of a local council (d) early stages of a dispute, item two was covered in the public session and could be disregarded, item three was similarly excluded under (AB-LAC) Page 42, Item 7.5 Meetings and procedure of a local council item (a) engagement, terms of service, conduct and dismissal of an employee. Closed on 16/11/2023.	Closed
PS/5 1123	Resident enquiry in to BPC knowledge of WMDC plans for additional road linings(double yellow lines) in Parish	Cllr has approached WMDC via Customer Services asking for information. CAS 417394 raised 17/11/2023. Response received that all signage had been removed and no further work planned at this time received. Closed on 30/11/2023.	Closed
104/1223	Resident suggestion of Hanging Basket Sponsorship in 2024	BPC to explore options for residents to sponsor a plaque on a hanging basket. Added to December agenda on 12/12/2023.	Closed
133/1223 (6)	Resident enquiry in to calling notice for extraordinary meeting 11/12/2023	Responded 10/12/2023.	Closed
133/1223 (3)	Resident request for updates on several topics	Resident request on a number of topics : sent acknowledgement that we had received this and would respond. Responded 12/12/2023.	Closed

133/1223	Correspondence items on agenda	Request at November meeting that December agenda to list all items of communication received since 1st November. Added to December agenda 12/12/2023.	Closed
104/1123/R1	Planning Objection 23/01656/FUL	Objections to be raised following discussion at BCP on 15/11/2023. Completed and acknowledgement received 16/11/2023.	Closed
135/1223 (d)	Planning application enquiry not on November agenda	Requested that this application be investigated for its omission and Noted that the Parish Council were aware of this residents application and had no comments to record. Confirmed address and noted noted at 104/1123. 12/12/2023	Closed
110/1123	Public liability Insurance extension for Xmas event	Advised that events upto 2,000 people are covered within the existing policy. Information confirmed to councillors and item closed 28/11/2023.	Closed
143/1223	Coffee Morning feedback	Added to agenda for December	Closed
133/1223 (5)	Correspondence from Resident with feedback to newsletter.	Shared by Cllr 29/11/2023. To be noted at December meeting.	Closed
141/1223	Lamp post sponsorship Xmas 2024	Request from Cllr to add to agenda, to be covered under Xmas feedback item.	Closed
PS/3 1123	ICO IC- 262577- VOX7 (FOI request OBW)	FOIA request regarding OBW, Case Officer letter received 09/10/23 advising the ICO are considering investigating further. NB This is a resident complaint over FOI on email between AN Other and PC. Also requested to complete internal review of handling of complaint. ICO have not as yet appointed a case officer to progress this matter 23/11/2023. Clerk has requested advise from YLCA on correspondance names to be redacted before issue 23/11/2023. Resident has been advised on progress to date with correspondence requested and that the formal review response will come from the Parish Council via the Clerk and not from an individual councillor 23/11/2023. Written to resident with update on 29/11 and advised awaiting contact from ICO. Advise received that email to be shared but with all details identifying individuals redacted and a curtesy email to involved individuals to advise it is being shared . Resident correspondance received following this (27/11/2023) clarifying that the request is for any emails related to (not just this one) to be disclosed. This will need to be be investigated further and will take some time.	In Progress
133/1223 (2)	Resident request to understand why discussions around the newsletter item 53/0823	Email from resident on 24/11/2023 1.17pm. Followed conversation where resident rang me and asked if it could be looked in to. NB Resident has advised that they do not need the response urgently and it can follow ICO investigations already underway(unrelated). Added to December agenda under correspondence.	In Progress

Linked to 133/1223 (2)	Resident enquiry into delays in producing Our Badsworth Way	Parish Council to attempt to join a meeting on Village Plan Group. Further communication re dates received by Cllr on 29/11/2023. Added to December agenda 132/1223 (1).	In Progress
136/1223 (2)	Approval required to purchase mobile phone for Clerk	Added to agenda for December	In Progress
137/1223	GPDR, FOI and Finance training	To provide details of training available to councillors and each to book their own training. Raised ticket with YLCA requesting dates or reading material for early 2024 on 30/11/2023. Received links to online training that be completed ahead of next options for hosted training. Added to agenda for Dec meeting with FOI training only. Link available to Video providing overview training. Cllr to email Clerk if they would like this 12/12/2023. Note also all YLCA training bulletins have been shared with councillors.	In Progress
139/1223	Boundary dispute Lawson Hut	Council to write to the parties involved and bring this matter to full council in December. Added to December agenda.	In Progress
132/1223 (2)	Transparency and residents - response to correspondence	Request from Cllr to add to agenda. Added to December agenda.	In Progress
138/1223	Fitzwilliam Trust	Look in to legality of Trustees remaining anonymous confirm what decisions have been made (and how) and ultimately endeavour to gain assurance that the proceeds of the sale will be shared with the parishes of Badsworth, Upton and Thorpe Audlin to further support education within these parishes. On December agenda.	In Progress
105/1123 (1)	Business account with Curry's	Awaiting bank set up for Parish Council prior to clerk opening a Curry's business account	Not started